

## NGO Communication Training Agenda

Monday, 24 May	Tuesday, 25 May	Wednesday, 26 May	Thursday, 27 May	Friday, 28 May	Saturday, 29 May	Sunday, 30 May
<b>Participants Arrive</b>	<p><i>9 am to 12:30 pm</i></p> <p><b>Workshop Introduction</b> - Welcome &amp; Opening prayer - Intros. - Start presentations and feedback</p>	<p><i>9 am to 12 pm</i></p> <p><b>General Communications Techniques</b> -Power Point Tips -Message box -Research Tips -Mock Talk-Back Show</p>	<p><i>9 am to 12 pm</i></p> <p><b>Strong Radio Interviews (continued)</b></p>	<p><i>9 am to 12 pm</i></p> <p><b>Round Two: Practice Presentations</b> Participants give revised presentations</p>	<b>Practice Sessions with Trainers (all day)</b>	<p><b>Practice Sessions with Trainers (all day)</b></p> <p><b>Journalists arrive</b></p> <p><i>3:00 to 5:30 pm</i> <b>Field Trip: R.D. Tuna Cannery</b></p>
<b>Dinner All Together</b>	<p><i>1:30 pm to 5 pm</i></p> <p><b>Round One: Practice Presentations</b> Presentations by participants followed by immediate feedback</p>	<p><i>1:30 pm to 5 pm</i></p> <p><b>Strong Radio Interviews</b> - Talk-back show - Introduce equipment - Conduct practice radio interviews - Small group work - Feedback from trainers</p>	<p><i>1:30 pm to 3 pm</i></p> <p><b>Small Group Work on Presentations</b></p>	<p><i>1:30 pm to 5 pm</i></p> <p><b>Certificates and Gifts</b></p> <p><b>Brainstorm about Future Plans</b> What is next for comm. activities in PNG</p>	<b>Reception &amp; Group Dinner</b>	